

The fastest way to get a signature.™

ZipForm®Esign

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Recent Upgrades and Advanced Features



Three *NEW* Features

Acceptance of Proposal
I have reviewed with the producer of the above work for the above
contract. The attached final pricing will be confirmed on receipt of
final contractor will be additional.



File Naming

- Rename 'uploaded' file once input into DocuSign



Sequential Signing

- Route envelopes in a specific signing order



Distinct Document Control

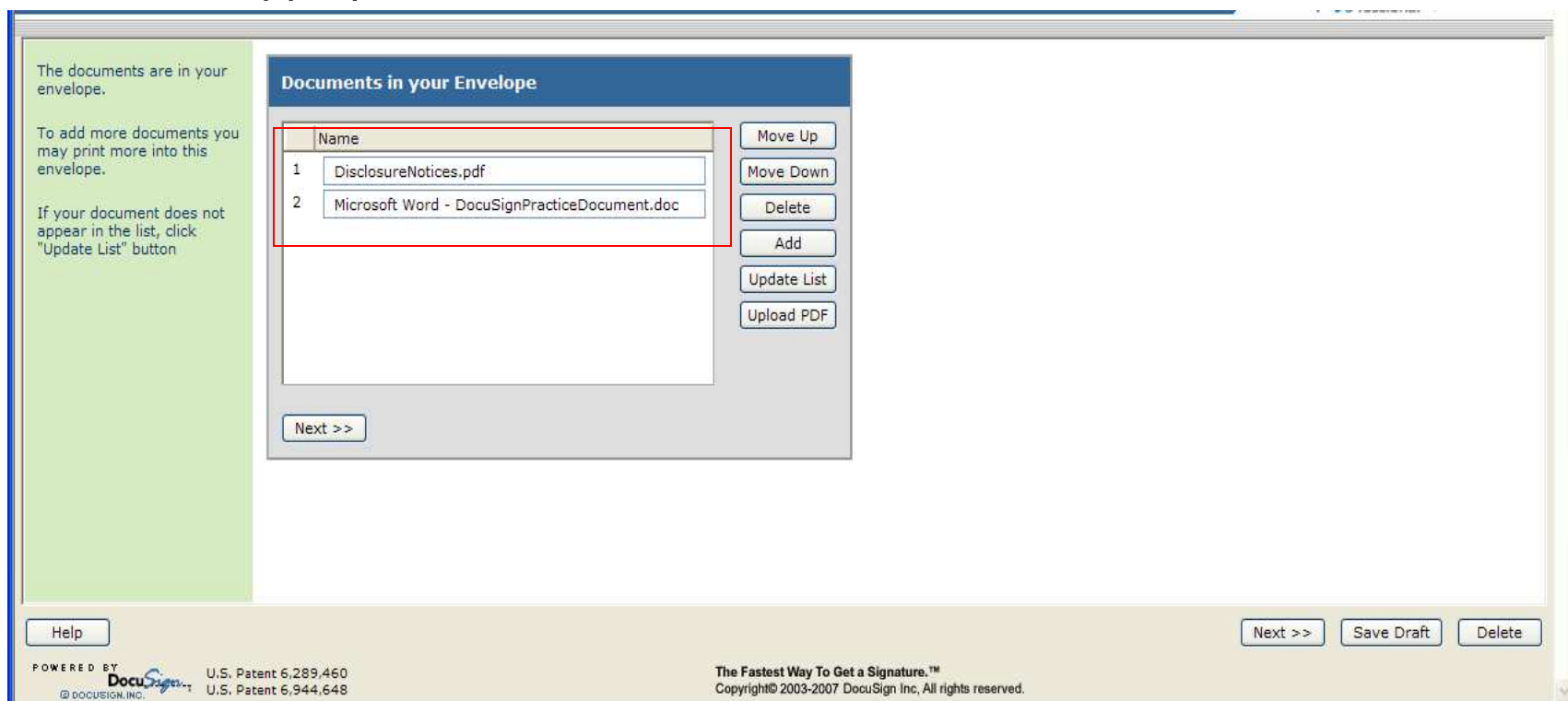
- Retrieve distinct documents or entire packet

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Rename 'uploaded' file once input into DocuSign

You can rename your uploaded files by clicking on the box outlined in blue (found inside the red box below) and erasing what is currently there and replacing it with the appropriate file name.



*Tip: This works well when you need to identify which document you need to print separately from the rest of the envelope.

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Route envelopes in a specific signing order

If you require certain recipients to sign the documents before other recipients, you can route your envelope in a specific order and require one person to sign before the next person in order has access to sign. Simply put your signers in numerical order. Note you can group recipients to be in a specific order as well, ie the wife and husband sign before the agent.

Set the routing and identity verification options for each recipient. All recipients are automatically verified via email.

Routing Order - Is the order your recipients will be notified of this envelope. More than one recipient can have the same routing order, however recipients are only notified when preceding recipients have completed their assigned task.

Access Code - Is a word or phrase agreed upon with the recipient beforehand.

ID Check - Verifies the recipient by asking them 6 background check questions to verify their Identity.

Routing Order	Name	Email	Access Code	ID Check (\$)	Type
1	Samuel E. Signer	Sam.Signer@hotmail.com		<input type="checkbox"/>	Signer
1	Susie Signer	Susie.Signer@hotmail.com		<input type="checkbox"/>	Signer
2	Matthew Ramos	Matthew.Ramos@docusign.com		<input type="checkbox"/>	Signer
3	Processing Team	Processingteam@docusign.com		<input type="checkbox"/>	Signer

<< Back Next >>

Help << Back Next >> Save Draft Delete

POWERED BY **DocuSign** U.S. Patent 6,289,460 U.S. Patent 6,944,648
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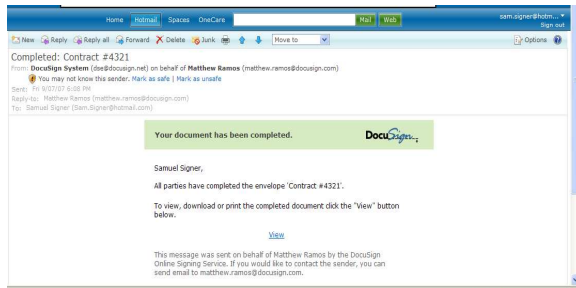
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Retrieve distinct documents or entire packet

In order to get a printable copy of your completed documents simply access your completed documents and click 'printable version'. This will allow you either retrieve the entire package by choosing 'Envelope PDF' or choose a specific document under the 'Individual Envelope Documents' list.



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Printable Version | Certificate | History | Consumer Disclosure

DocuSign Envelope ID: 5BE488AE-2709-4E88-993E-553...

Envelope PDF
[Contract #4321.pdf](#)

Individual Envelope Documents
[Cash Rewards Member Agreement](#)
[Summary - Contract #4321](#)

Archive all Envelope Documents
[Contract #4321.zip](#)

Member Name	Matthew Ramos
Street Address	6987554 Terra
City, State, Zip	Austin, TX 787
Telephone (Main)	555- 555- 5558
Business Contact	Refer to Jingles
E-mail	
Direct Telephone	Direct Telephone
Mobile	Mobile

CRI: Cash Rewards Inc., 9901 E. Valley Ranch Pkwy, Suite 1010, Irving, TX 75063

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John Hancock

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