Review And Approve Your zipForm® Plus Documents Easily.

Approving documents and files online streamlines the file review process, reduces paperwork and provides a smooth closing process. The Document and Transaction File approval feature allows the real estate professional to review and approve documents within a brokerage team or office electronically. Individual zipForm® forms, PDF documents, folders or complete transaction files can be flagged for review by the zipForm® Plus Administrator, Office Manager or the document creator.

Brokers or managers within zipForm® Plus are able to securely sign and record notes in response to the request for review. Once documents are reviewed they are marked as approved or not approved. The agent who owns the transaction will receive an immediate email notification of the change in approval status, and comments from the reviewer. All information regarding the approval request is stored under the History tab for all managers and agents to reference. The Document and Transaction File Approval feature offers the ease of built-in communication about any document or file associated with a transaction.

Document and Transaction File Approval can be added onto an existing brokerage account. Contact our Broker Specialists at 866.627.4729 to add to your account. If you do not have our zipForm® Plus solution for brokers contact our Broker Specialists for more additional information.

Minimum System Requirements:

- zipForm® Plus solution for Brokers account
- Windows XP and above
- Mac OSX 10.6 and above
- Internet Explorer 9 and above
- Mozilla Firefox 18 and above
- Safari 5.1.7. and above
- Google Chrome 26 and above
- Minimum Screen Resolution 1024 x 768
- 2GB RAM
- Desktop or laptop computer
- Internet Connection

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